

**Snyder Township Board of Supervisors  
Regular Monthly Meeting  
September 28, 2023**

The monthly meeting was called to order by Chairman Michael Holt in the Snyder Township Building, 15706 Route 28, Brockway, Pennsylvania at 7:00 PM. Chairman Holt welcomed everyone and led the group in the Pledge of Allegiance to the Flag.

Supervisors present were Michael Holt, Ronald Freemer and Thomas Sedlock. Township Officials present were Secretary-Treasurer Mary Fremer, Roadmaster Joe Puhala, EMA Director Terry Fustine, Code Officer Jeff Knapp, Auditor Jake Rindosh and Water Authority Rep Frank Uhl. Visitors present was Jeremy Bassetti and Sarah Anderson.

Correspondence included a memo from Fox and Fox, Inc. in reference to a gas well permit in Warsaw Township.

The minutes from the August meeting were approved as read.

The Treasurer's Report was read with balances as of September 30, 2023. ARPA Fund balance \$42,307.04; General Funds balance \$623,580.57; Liquid Fuels Fund balance \$64,907.12. Michael Holt motioned to acknowledge all supervisors receiving the Treasurer's Report with Ron Freemer second. All supervisors voted yes and the motion carried.

**Public Participation**

Jake Rindosh requested on behalf of the Brockway Recreation Board the 2023 donation of \$6,000.00 to be issued early. He also asked about the property on Seventh Avenue Extension he reported on at the last meeting. Code officer is still trying to contact the owner.

Michael Holt motioned to issue the donation check to the Recreation Board that evening with Ronald Freemer second. All supervisors voted yes and the motion carried.

**Township Reports**

Code Officer Jeff Knapp reported on his activities for the month of September.

EMA Coordinator Terry Fustine reported on the activities of the EMA for the month of September.

Fire Chief Mike Hoskavich reported on the activities for the Brockway Fire Company for the month of September.

The Roadmaster reported on the road work and equipment maintenance for the month of September. Radios are ordered with Centre Communications honoring the reduced cost

given to the COG. Joe let the board know of a request from JFJ to haul logs out from a property over township property. The board was not interested in okaying that.

The solicitor was not present.

**UNFINISHED BUSINESS:**

Michael Holt motioned to update the motion of the June 29<sup>th</sup> meeting to financing \$100,000.00 for the CAT backhoe with First Commonwealth and paying the remaining \$36,800.00 to \$25,000.00 from the Liquid Fuels Fund and \$11,800.00 from the General Fund with Ronald Freemer second. All supervisors voted yes and the motion carried.

**NEW BUSINESS:**

Michael Holt motioned to hire Sarah Anderson as secretary at a salary of \$1300.00 per month keeping the same office hours with her starting October with Ronald Freemer second. All supervisors voted yes and the motion carried.

Michael Holt motioned to hire John F.K. Armstrong as part time road crew starting October 2, 2023 at the present part time hourly wage with Ronald Freemer second. All supervisors voted yes and the motion carried.

Michael Holt motioned to adopt Resolution 2023-7, a resolution certifying the Jefferson County Development Council as the county Tourist Promotion Agency with Ronald Freemer second. All supervisors voted yes and the motion carried.

The supervisors decided to get information from CVB Media to develop a better website for the township. Decision will be made at next month's meeting.

No supervisors were interested in installing a time clock for employees.

**FOR THE GOOD OF THE ORDER**

Nothing was mentioned

**ADJOURNMENT**

Michael Holt motioned to adjourn at 7:45 P.M. with Ron Freemer second. All supervisors voted yes and the motion carried.

**Respectfully Submitted,**

**Mary A. Fremer  
Secretary-Treasurer,  
Snyder Township Jefferson County**

